



# ***St. Tammany Parish Sheriff's Office***

**Ex-Officio Tax Collector**

***Randy Smith, Sheriff***

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Please find attached a copy of the "Request for Redemption" form. Read and follow the detailed instructions carefully to insure no delay in the process.

A copy of the "Tax Sale Deed" may be obtained from the St. Tammany Parish Clerk of Court office. Enclosed is a letter from the St. Tammany Parish Clerk of Court explaining the costs and correct procedure to obtain this document.

If you have any questions, please call the Property Tax Department at (985) 809-8217.

Thank you,

St. Tammany Parish Sheriff's Office  
Property Tax Department

PO Box 1120  
Covington, LA 70434  
Phone: 985-809-8217  
Fax: 985-809-8289



*Melissa R. Henry*

**CLERK OF COURT**  
**22<sup>nd</sup> Judicial District Court**  
**Parish of St. Tammany**

**July 5, 2016**

**To: All Clerk of Court Customers**  
**From: Melissa R. Henry, Clerk of Court**  
**Re: Obtaining Copies of Tax Sale Deeds**

The St. Tammany Parish Clerk of Court's Customer Service staff helps the public look up property information as part of their regular job duties. We charge a copy fee of 50¢ per page of each document, Tax Sale Deed, or any other real estate document. Payment for copies must be in cash or by check made payable to the Clerk of Court.

To help us serve you more efficiently, please provide us with information such as the name of the tax debtor, the description of the property, and the year of the tax sale when you request copies of Tax Sale Deeds.

Copies of Tax Sale Deeds may be obtained in Clerk of Court Customer Service Departments at the following locations:

Clerk of Court - Land Records Department: 8:30 a.m. to 4:30 p.m. Monday - Friday  
St. Tammany Parish Justice Center (South Entrance - Ground Floor)  
701 North Columbia Street  
Covington, Louisiana 70433  
Telephone: 985-809-8710

or

Clerk of Court - Slidell Annex Office: 8:30 a.m. to 4:30 p.m. Monday - Friday  
St. Tammany Parish Slidell Administrative Complex (Towers Building)  
520 Old Spanish Trail  
Slidell, Louisiana 70458  
Telephone: 985-643-6969

We look forward to serving you.

*Melissa R. Henry*

Clerk of Court



# **St. Tammany Parish Sheriff's Office**

## **Ex-Officio Tax Collector**

### ***Randy Smith, Sheriff***

#### **Request for Redemption**

Complete this form in full to begin the process of redeeming property that has been adjudicated to an individual, the Parish of St. Tammany, or the State of Louisiana for non-payment of property tax. **Properties adjudicated prior to 2006 will require the assistance of a professional abstractor at the cost of the party submitting the request.**

A copy of the "Tax Sale Deed" for the property in question must be attached to avoid delay. This document may be obtained through the St. Tammany Parish Clerk of Court's office.

Assessment # \_\_\_\_\_ Tax Sale Year \_\_\_\_\_

Name listed on Tax Sale Deed as indicated on the "FROM" line: \_\_\_\_\_

Please print the name and address to appear on the Redemption Certificate below.  
(This will be the mailing address for the current homeowner)

\_\_\_\_\_  
*Please Print Full Name*

\_\_\_\_\_  
*Mailing Address* *City* *State* *Zip Code*

(\_\_\_\_\_) \_\_\_\_\_  
*Daytime Phone Number* *Additional Phone Number*

Please print the name and address of the person requesting the Redemption Bill (if different from above).

\_\_\_\_\_  
*Please Print Full Name* (\_\_\_\_\_) *Daytime Phone Number*

\_\_\_\_\_  
*Mailing Address* *City* *State* *Zip Code*

(\_\_\_\_\_) \_\_\_\_\_  
*Email Address* *Fax Number*

\*\*\* Preferred Method to Receive Redemption Bill: \_\_\_\_\_ Email \_\_\_\_\_ Fax \_\_\_\_\_ Mail

For Office Use Only:

Date Received: \_\_\_\_\_ Clerks Initials: \_\_\_\_\_ Bill Due Date: \_\_\_\_\_

**St. Tammany Parish Sheriff**  
**Property Tax- Redemption Department**  
**PO Box 608**  
**Covington, LA 70434**

**Phone (985) 809-8217**  
**E-mail: [redemptions@stpso.com](mailto:redemptions@stpso.com)**